

**Subject:** FW: We Work Invoice - April

**From:** Stephen Potter <sp@pjmarksandco.com>

**Date:** 07/04/2017, 15:48

**To:** "jason.earl@thejetgroup.co.uk" <jason.earl@thejetgroup.co.uk>, "George Eaton-Busfield" <george@g-cv.com>

**CC:** Anita Darbar <anita.darbar@ransquawk.com>, Albie Turner <ast@pjmarksandco.com>, Pierce Dimmick <pd@pjmarksandco.com>

Guys,

The WeWork invoice is addressed to The Jet Group Ltd but as far as I know we do not have access to the online banking for this company and cannot therefore raise a payment from The Jet Group Ltd to WeWork

Do you want us to raise a payment from RAN to WeWork?

Please advise ASAP

Thanks



**DISCLAIMER NOTICE**

This e-mail is intended only for the addressee named above and the contents should not be disclosed to any other person. Any views or opinions presented are solely those of the sender and do not necessarily represent those of P J Marks & Co Ltd unless otherwise specifically stated. As internet communications are not secure we do not accept legal responsibility for the contents of this message nor responsibility for any change made to this message after it was sent by the original sender. This email and its attachments have been virus checked. However we advise you to carry out our own virus check before opening any attachments as we cannot accept liability for any damage caused as a result of any software viruses.

---

**From:** RAN Billings

**Sent:** 07 April 2017 15:37

**To:** Stephen Potter <sp@pjmarksandco.com>; Neil Cameron <ndc@pjmarksandco.com>

**Subject:** FW: We Work Invoice - April

---

**From:** Jason, The JET Group [<mailto:jason.earl@thejetgroup.co.uk>]

**Sent:** 07 April 2017 14:48

**To:** Anita Darbar <[anita.darbar@ransquawk.com](mailto:anita.darbar@ransquawk.com)>; RAN Billings <[billings@accounts.ransquawk.com](mailto:billings@accounts.ransquawk.com)>;  
Jason Earl <[jason.earl@ransquawk.com](mailto:jason.earl@ransquawk.com)>; George Eaton-Busfield <[george@g-cv.com](mailto:george@g-cv.com)>  
**Subject:** Re: We Work Invoice - April

Approved.

Pierce, when you do approve this, can you just double check (if possible - assuming online banking shows this) to see if a similar payment has already gone out today via card because as of this month WeWork have changed their billing system such that this is supposed to go out via our debit card. However due to complications this did not happen, but my WeWork account does show "payment in progress". I've messaged WeWork to confirm if this has already gone out by card (if so this shouldn't need to be raised). However if it hasn't been paid we need to sort this ASAP as we'll get fined on Monday if it doesn't get actioned.

Jase.

On 07/04/17 14:41, Anita Darbar wrote:

Hi Pierce,

Please can you raise the attached invoice as a matter of urgency as we will be fined.

George and Jase – please approve at the soonest.

Please let me know once payment has been made.

Many thanks  
Anita