**Subject:** RE: INVOICES FOR ACCOUNTS - URGENT URGENT URGENT URGENT > RAN-JET ACs SEPT18 > URGENTLY REQUIRED INVOICES AND DOCUMENTATION FOR HMRC AND ACCOUNTS> ALL ACTION ASAP PLEASE

From: George Eaton-Busfield <george@g-cv.com>

Date: 13/09/2018, 08:17

To: Aubrey Hayward <aubrey.hayward@ransquawk.com>

CC: Adam Linton <adam.linton@ransquawk.com>, Adam Voce <adam@g-cv.com>, "Albie Turner" <ast@pjmarksandco.com>, Alec Baughan <alec.baughan@ransquawk.com>, Alex Piper <ap@g-cv.com>, "Jason, The JET Group" <jason.earl@thejetgroup.co.uk>, Neil Cameron <ndc@pjmarksandco.com>, "Pierce Dimmick" <pd@pjmarksandco.com>, RAN Billings <billings@ransquawk.com>, "George Eaton-Busfield" <qeorge@g-cv.com>

Hi Aub.

Again many thanks for prompt reply - all good - see my response to Lints as appropriate toy you too.

I will shout if any exceptions otherwise I / Alex / Adam etc will try and resolve all.

Thanks again for quick reply.

Go enjoy your holiday!!!!

G

From: Aubrey Hayward <aubrey.hayward@ransquawk.com>

Sent: 13 September 2018 07:56

To: George Eaton-Busfield <george@g-cv.com>

Cc: Adam Linton <adam.linton@ransquawk.com>; Adam Voce <adam@g-cv.com>; Albie Turner

<ast@pjmarksandco.com>; Alec Baughan <alec.baughan@ransquawk.com>; Alex Piper <ap@g-cv.com>; Jason, The

JET Group <jason.earl@thejetgroup.co.uk>; Neil Cameron <ndc@pjmarksandco.com>; Pierce Dimmick

<pd@pjmarksandco.com>; RAN Billings <billings@ransquawk.com>

Subject: Re: INVOICES FOR ACCOUNTS - URGENT URGENT URGENT URGENT > RAN-JET ACS SEPT18 > URGENTLY

REQUIRED INVOICES AND DOCUMENTATION FOR HMRC AND ACCOUNTS> ALL ACTION ASAP PLEASE

## Morning

Similar to Adam L all Quaestus invoices are with PJM already for the same reason PLUS PJM manage Quaestus accounts.

Pretty confident gym, room 1080 and all (or if not most) 'systems' invoices are also with PJM as would have to be to get approved and paid. If however any missing please shout and I can search my emails.

## Aubrey

On Thu, 13 Sep 2018 at 07:15, George Eaton-Busfield <george@g-cv.com> wrote:

# Hi Pierce,

Sincere thanks for your emails requesting various INVOICES and related documents to support the accounts and VAT calculations as we have discussed.

I copy the various persons that I believe can most likely materially help with the provision of these documents and I will share my own reconciliation and calculations forthwith as they become available.

I will also forward by separate correspondence the INVOICES and documents that I already have to hand asap following this email. Please be sure to SHOUT LOUD as to anything else you need form me / others as I am fully aware of the criticality and urgency of your requests.

## All CC'd to this email,

PLEASE URGENTLY ENSURE THAT YOU EACH AND ALL PROVIDE A COPY OF THE RELEVANT INVOICES AND OTHER RELATED ACCOUNTING SUPPORTING DOCUMENTS TO PIERCE AND NEIL ASAP SO THEY CAN ACT IN THE COMPANIES BEST INTERESTS NOTING THE FORTHCOMING VAT & CORPORATION TAX REQUESTS AND REVIEW AS IS DUE IN THE FOLLOWING DAYS OR SO.

Much appreciated - thank you in advance. I will be doing the same of course.

If you have access to / or are aware of any invoices or costs that I / Pierce have not identified, or allocated to you as individuals then please ensure these are forwarded to Pierce and Neil (and all the above addressees copied in) asap to help and assist us all in this process. Again most grateful.

# **ACCOUNTS / INVOICES & AUDIT DOCS**

URGENT ACTION RE ABOVE: ACCORDINGLY TO THE ABOVE COMMENTARY I HIGHLIGHT AND IMMEDIATELY REQUEST URGENTLY THAT WE ALL ACTION THE FOLLOWING AND SEND THE ASSOCIATED DOCUMENTS TO PIERCE, NEIL AND ALBIE BY MIDDAY 13<sup>th</sup> SEPTEMBER 2018.

This will enable PJM to cross reference against Invoices they have and thus include the many additional they are missing. Many thanks form PJM and myself for support on this. G

### Pierce / Neil - Please note:

- i. I will forward invoices under separate cover as the email sizes for each set may be significant and some of the email content is sensitive or confidential regarding people's fees / payments etc.. Thus emails to follow in line with requested and as I have separately identified in Reconciliation 1 their will be mre in reconciliation to following the next 48 hours also relating to Reconciliation and or otherwise.
- ii. Aside I have highlighted the list of currently identified Invoices you have requested or I have identified in any case and raised them below so as to request them from the most apt part including myself as follows:

SUMMARY OF INVOICES & DOCUMENTS IDENTIFIED, REQUIRED URGENTLY AS REQUESTED AND / OR IDENTIFIED BY PJ MARKS OR OTHER - PLEASE URGENTLY PROVIDE ALL SUCH INVOICES BELOW TO PIERCE / NEIL AND ALBIE TURNER BY RETURN TO THIS EMAIL ASAP. (Thanks).

INVOICES & DOCS REQUIRED FOR ACCOUNTS For Tax & VAT accounting and efficiency planning:

- 1. JETS PJM Fees x1 PJM Fees (J35 9771) "J35-Fee Note 9771 The Jet Group Services Ltd YE 2017.pdf" GB WILL FORWARD LATEST Pierce / Albie / Neil to ensure and provide all others since 1st April 2016 to utilise to ensure completeness. PJM TO CHASE ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 2. RAN LEGAL COSTS Healy's / DBailey "Invoice 30.08.18.pdf" GB WILL FORWARD latest AV & GB to forward any others as potentially outstanding since to forward all others since 1st April 2016 to ensure completeness. GB TO ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 3. GINKGO / GCV INVOICES GB WILL FORWARD latest AV & GB to forward any others as potentially outstanding since to forward all others since 1st April 2016 to ensure completeness. GB TO ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 4. **TTN INVOICES** GB WILL FORWARD latest AV & GB to forward any others as potentially outstanding since to forward all others since 1st April 2016 to ensure completeness. **GB TO ENSURE PROVISION** OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 5. **STUART PETTMAN Invoices** GB will forward all to forward all others since 1st April 2016 to ensure completeness. GB TO CHASE & ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 6. KIRIS SECURITY & FORENSICS INVOICES GB will (re) forward all as relate to JETS & GB TO CHASE & ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- SAOIRSE HARRIS & NICOLA PETERS CONSULTANCY INVOICES GB to forward any others as potentially outstanding since to
  forward all others since 1st April 2016 to ensure completeness. GB TO ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to
  Neil, Pierce, Albie and PJM Marks.
- 8. **JOHN ECONIMOU INVOICES** GB to shared drafts as discussed for agreement. <u>ALEX PIPER TO ENSURE PROVISION</u> OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 9. **KEYSTONE LAW INVOICE £19,591.20** on 10/04/2018 GB to chase and locate <u>ALEX PIPER TO ENSURE PROVISION</u> OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 10. HEALYS INVOICE £10,800.00 on 14/03/2018 AV TO CHASE AV TO ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 11. JETS JASON EARL DEVELOPMENT CONSULTING FEES "JET Invoice July 2018" GB WILL FORWARD Latest JASON to forward all others since 1st April 2016 to ensure completeness/ JASON EARL TO CHASE ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 12. ALL SYSTEMS COSTS MANAGED BY JASON EARL (including Monese Card payments) AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. JASON TO CHASE & ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 13. ALL MAIN SYSTEM COSTS INVOICES MANAGED BY AUBREY INCLUDING INFRONT & REUTERS & RETEURS CALENDAR. AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. JASON TO CHASE & ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.

- 14. WeWork INVOICES FOR 1006- 1008 "WeWork JET(S) 1006-08 INV 2018-09.pdf" GB WILL FORWARD LATEST AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. JASON TO CHASE & ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 15. WeWork INVOICES FOR 1080 JASON and / or Aubrey AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. JASON TO CHASE & ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.

## (Specifically must include ©

.Reference	.Date	.Details	.AmountVAT
1115096181	01/01/2017	Keycard replacement & membership	2,330.00
286376133	01/04/2017	Office 1006/1007/1008	2,265.00

- 16. TRISCAR Invoices ALEC BAUGHAN will forward all to PJM since 1st April 2016 to ensure completeness. <u>ALEX PIPER</u> TO CHASE AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and
- 17. WeWork INVOICES FOR 1006- 1008 "WeWork JET(S) 1006-08 INV 2018-09.pdf" GB WILL FORWARD LATEST AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. JASON TO CHASE & ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 18. WeWork INVOICES JETS ALEX PIPER CONSULTING Fees "Invoice AP 0008" GB WILL FORWARD Latest ALEX PIPER to forward all others since 1st April 2016 to ensure completeness. <u>ALEX PIPER TO CHASE</u> AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 19. GYM INVOICES JETS ALEX PIPER CONSULTING Fees "Invoice AP 0008" AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. <u>ALEX PIPER TO CHASE</u> AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 20. PENSION INVOICES JETS ALEX PIPER CONSULTING Fees "Invoice AP 0008" AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. <u>ALEX PIPER TO CHASE</u> AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 21. SOCIAL & ADHOC EXPENSES INVOICES JETS ALEX PIPER CONSULTING Fees "Invoice AP 0008" AUB and / or JASON TO FORWARD ALL INVOICES SINCE 1st April 2016 to ensure completeness. <u>ALEX PIPER TO CHASE</u> AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 22. ADAM LINTON CONSULTANT INVOICES ADAM LINTON to provide ALL since 1st April 2016 to ensure completeness. <u>ALEX PIPER</u> TO CHASE AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 23. AUBREY HAYWARD & QUAESTUS AUBREY HAYWARD to provide ALL since 1st April 2016 to ensure completeness. ALEX PIPER TO CHASE AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 24. BRAD ALCINI / QUANTOS BRAD ALCINI to provide ALL since 1st April 2016 to ensure completeness. <u>ALEX PIPER</u> TO CHASE AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.
- 25. JARETT DAVIS GLOBAL TRADER TRAINING ALEX PIPER to forward all INVOICES since 1st April 2016 to ensure completeness.

  ALEX PIPER TO CHASE AND ENSURE PROVISION OF SUCH BY 3pm 13 Sept 2018 to Neil, Pierce, Albie and PJM Marks.

### **NOTES**

PLEASE CAN WE ALL ASSIST EACH OTHER TO HELP PJM, PIERCE< NEIL AND SO ON IN THIS ENDEAVOUR. VERY MUCH APPRECIATED & IF YOU HAVE INVOICES NOT IDENTIFIED THESE WOULD BE ADDITIONALLY HELPFUL. Thanks all.

Kind Regards

G